



**Skyline Spartans Lacrosse Club**  
**Program Director & High School Varsity Head Coach**  
**Job Description (Part-time - 1099 position)**  
April 2023

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**Start Date:** August 1, 2023  
**Location:** Sammamish, WA  
**Closing Date:** Until filled  
**Salary Range:** Depends on experience

**Position summary:**

Working with the support of the Skyline Spartans Lacrosse Club (SSLC) Board, the Director is responsible for developing all high school players (grade 9-12) on and off the field by creating a championship caliber environment, an open door for competition and development of skills, character and leadership at all levels. Additionally, the Director is responsible for supervise and nurture the youth program to “grow the sport” with SSLC teams from kindergarten through 8<sup>th</sup> grade.

The Director provides visionary and inspirational leadership for the SSLC from kindergarten through high school. The Director will develop, align and execute short and long-range goals for the program and ensure a cooperative, supportive, and competitive environment for student-athletes. Adherence to policies and standards is required. Positive role modeling that provides focus on the mission of the SSLC for the development of good sportsmanship, leadership qualities, and personal and team growth is expected. The ability to promote the SSLC to student-athletes, parents, and the community is expected.

**Essential duties and responsibilities:**

- Promote and develop the SSLC on three levels: Varsity, JV and Youth
- Recruit and supervise all high school and youth coaches
- Prepare and/or supervise the preparation of season, practice plans and workouts on all levels
- Strong communication with the board and community on calendar of events including teams schedules, practices, games, tournaments, community events, camps, etc.
- Communicate with other coaches, WSHBLA, GELL or other lacrosse organizations to schedule in-season spring and fall games and spring break travel opportunities
- Understand and adhere to all Lacrosse Federation rules pertaining to lacrosse. Know, understand and adhere to WIAA guidelines including out-of-season allowances in anticipation of becoming a WIAA sponsored sport
- Utilize game video or other technology to coach and develop team play.
- Facilitate student athlete’s in pre-season skills and strength training program
- Support players in the college selection and recruiting process
- Encourage students of all ages across the Skyline High School boundaries to participate in lacrosse and provide information to the broader community as to the benefits of the program

*This description documents the general nature and level of responsibility associated with this position. It is not intended to be a comprehensive list of all activities, duties, and responsibilities required.*

**Qualifications:**

- Previous successful coaching experience at the varsity or college level within the previous four years
- Collegiate level playing experience in this sport is highly desirable with high school level playing experience expected as a minimum requirement
- Experience directing a high school lacrosse program is highly desirable
- Ability to recruit, supervise, organize, and motivate a coaching staff and volunteers at all levels.
- Ability to communicate effectively with student-athletes, parents, and the community
- Demonstrate knowledge of and adhere to applicable WIAA, WSHBLA, GELL league rules and regulations
- Demonstrate proper sportsmanship and respect for players, officials, opponents, fans, and other coaches



### **Working Requirements:**

This is a seasonal part-time position with expectations throughout the year (see below). It will require evening and weekend work and occasional travel to different locations. Flexible schedule as practice and game times will be dictated by leagues and field availability.

#### **Spring - primary lacrosse season**

##### High school (9-12)

- Season runs from late February (Monday after Mid-winter Break) through late May (State Championship)
- Strength training and Captains' practices run from early January through late February
- Practices and/or games expected Monday through Friday and some weekends
- Spring break trip in April

##### Youth (K-12)

- Season runs from late January through mid-June
- GELL season plus 1 tournament (i.e. WA Cup, Harvey Cup or Summer Solstice Tournament)

#### **Fall – "Fall ball"**

##### High school (9-12) and Youth (K-8)

- Season from mid-September 1<sup>st</sup> through early December (Saturday and Sundays only)
- Fall tournaments (i.e. WA Love and Space Needle Shootout tournaments)

#### **Summer )**

- Development camps
- Team playing opportunities

### **Reports to:**

This position reports to and collaborates with the SSLC Board. The SSLC Board is a parent volunteer "working board" that is responsible for operational management of the SSLC that includes:

- Promotion of the SSLC
- Registration processing
- Club communications and social media
- Field reservations and team logistics
- Equipment and uniform management
- Financial management and fundraising
- Community events

### **Pre-employment requirements:**

All persons employed will be required to be members of USA Lacrosse and pass a criminal background check. Anyone offered employment is required to provide the following: proper identification (Social Security Card and Driver's License), documentation of eligibility for employment in the U.S.A., completion of I-9 form.

### **Non-discrimination disclosure:**

SSLC is an equal opportunity employer that is committed to diversity and inclusion. SSLC does not discriminate or retaliate in the hiring, training, assignment, promotion on the basis of race, creed, color, religion, national origin, age, sex, domicile, marital status, handicap, or any other characteristic as outlined by federal, state, or local laws.

### **Application Process:**

Interested applicants should email cover letter and resume to the SSLC Board at [board@skylinelax.com](mailto:board@skylinelax.com). See [www.skylinelax.com](http://www.skylinelax.com) for more information about our club.

All submissions will be reviewed by the SSLC Sub-Committee. All applicants that meet the minimum requirements, not selected for an interview or interviewed and not selected for the position will be notified of their status. The recommended applicant or applicants will be submitted to the members of the SSLC Board for final interviews and approval. The final candidate will undergo a background check as a conditional offer of employment.